

OUR LADY OF LOURDES 2621 Colonial Blvd. Violet, La. 70092

COMMUNITY CENTER RENTAL AGREEMENT

(Effective July 1, 2022)

The cost for the use of The Community Center is \$800.00. **REPASS** – 3 Hours for \$400. All fees must be paid two (2) weeks in advance of the date of the function. **A \$100.00 NON-REFUNDABLE Deposit** is required to reserve the Hall. If the scheduled event is canceled, **the \$100.00 Deposit will be forfeited.**

The agreed upon time for the rental is **six (6) hours.** **If more time is required, there will be an additional charge of \$100.00 per hour.** The function must end by 11:00 P.M. and the Hall must be vacated by Midnight.

If alcoholic beverages will be served, 1 deputy is needed for up to 100 people, over 100 people is 2 deputies, we will contact St. Bernard Sheriff's Office to set up security for you. *\$40.00 per hour, per deputy will be added to the cost listed above.

If alcoholic beverages are to be served at the function, the lessee hereby agrees that they shall not be served to anyone under the age of twenty-one, nor shall anyone under the age of twenty-one be serving the alcohol.

Parties must understand that this property is owned by Our Lady of Lourdes Catholic Church. As an essential element of the consideration of this rental agreement, Lessee covenants and agrees that no part of the Leased Premises will be used at any time for any purpose that contradicts the teachings and beliefs of The Roman Catholic Church.

The lessee hereby agrees to indemnify the parish for any and all damages caused by or to any person participating at the function, whether such damage is caused by the use of alcohol or otherwise.

_____ **By initialing this waiver, I assume all risk of using appliances in the Hall. Without initialing this form, neither myself nor anyone at my event will be able to use the appliances. I acknowledge that the use of appliances may pose some risk of personal injury and that I undertake and assume this risk for myself and guest.**

Smoking is **NOT ALLOWED** inside the Community Center.

Nothing may be attached to or hung from walls or ceiling. Self standing decorations are permitted.

Lessee is responsible for bringing all necessary supplies. Tables and chairs may be used but must remain **inside** the building.

No civil or religious ceremonies (including weddings) are to be conducted in "Hall". Only wedding receptions where the wedding takes place in Our Lady of Lourdes Church may be held in the Community Center.

The Community Center must be returned to its original condition following the event, meaning tables and chairs put back to the way it was found. All trash must be bagged and deposited in the outside garbage containers.

All left-over food, drinks, etc. must be removed from the Hall and Kitchen area.

Rules **NOT** followed may warrant the Security/Damage Deposit being forfeited at the sole discretion of Our Lady of Lourdes Catholic Church.

All business must be contracted with the parish office Monday thru Thursday, 9:00 A.M. – 4:00 P.M. & Friday, 9:00 A.M.-2:00 P.M.

_____ **I certify that I have read this document, and I fully understand its contents. I am aware that this is a release and indemnifications of liability for myself and my guest, and I sign it of my own free will. I hereby agree to abide by the rules of this rental agreement:**

DATE OF EVENT _____ TIME TO OPEN HALL _____ TYPE OF EVENT _____

APPROXIMATE # OF GUESTS _____

NAME (SIGNATURE OF LESSEE) _____ TODAY'S DATE _____

PRINT NAME _____ ADDRESS _____ PHONE # _____

TOTAL AMOUNT DUE _____ AMOUNT PAID _____ BALANCE DUE _____

+++++OFFICE USE ONLY+++++

SECURITY DETAIL REQUESTED: _____ Assigned: _____ Paid: _____

Catholic Mutual: Sent _____ Approved _____ Property/Cleaning Deposit Refund: Ck#: _____ Date: _____

SECURITY NEEDED _____ # _____